



Dear \_\_\_\_\_ ,

As per our conversation we are arranging finance for \_\_\_\_\_ .

Please see below the invoice instructions, if you could please return the invoice back via email to \_\_\_\_\_.

**PLEASE INCLUDE WITHIN INVOICE -**

- Show full specs of vehicle, inc year of manufacture, reg number, chassis/serial number
- State full price with VAT (if applicable)
- Customers name and address under delivery address (see below)
- Your VAT numbers
- Contact name on invoice
- Full supplier bank details

**The invoice should read as follows:**

Invoice to:	Deliver to:
<b>Total cost of Asset</b>	£
<b>VAT</b>	£
<b>Subtotal</b>	£
<b>Deposit/Part Exchange</b>	£
<b>Balance due from _____</b>	£

Alpha Asset Finance Ltd are authorised and regulated by the Financial Conduct Authority (FRN No : 804584). We are a credit broker and not a lender and work with a panel of lenders from whom we will typically be paid a commission for effecting the introduction. The amount we receive could vary by lender and may be a higher amount in relation to certain products compared with other products available. The payment received may also be higher depending on the interest rate you are charged and this can also be affected by the term and product you receive. Typically commission received is a fixed fee or a percentage of the amount you borrow. We will not charge you a fee for our services. Registered address Second Floor Office, The Maltings, Wharf Road, Grantham, NG31 6BH. NACFB Membership number: M/0015/20. ICO number ZA446835.